



Epping Forest District Council

PARISH REMUNERATION PANEL Monday, 9th November, 2009

Place: Civic Offices, High Street, Epping

Room: Group Room, Room 1.19, First Floor

Time: 6.30 pm or at conclusion of Remuneration Panel meeting

Democratic Services Officer G Lunnun, Office of the Chief Executive
Email: glunnun@eppingforestdc.gov.uk Tel: 01992 564244

Members:

D Jackman, S A Lye

1. CHAIRMAN

To elect a Chairman for the meeting.

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE LAST MEETING (Pages 3 - 6)

To approve as correct record and sign the minutes of the meeting held on 11 February 2008.

4. TERMS OF REFERENCE

(Assistant to the Chief Executive) The Panel is established to advise on the payment of allowances and expenses to Parish/Town Councillors.

5. REMUNERATION SCHEMES 2009/10

Recommendation:

(1) To note responses from Parish and Town Councils in respect of their remuneration schemes for 2009/10; and

(2) To confirm the action agreed informally by the Panel to agree a Parish Basic of £105 for all members of the Loughton Town Council.

1. (Assistant to the Chief Executive) In November 2008, a letter was sent to all Parish and Town Councils inviting proposals for consideration by the Panel in respect of their remuneration schemes. Only one proposal emerged from Loughton Town Council.
2. The Town Council proposed to pay £108 per annum for 2009/10 as a Parish Basic Allowance, for those Town Councillors wishing to claim.
3. The Panel has given guidance to Parish and Town Councils that payments of Parish Basic Allowance should not exceed in total the percentage of the District Council's budget paid in allowances. Thus, parish councils were asked to ensure that the percentage of their precepts did not exceed that of the District Council. In 2009/10 the figure for the District Council is 3.53%, compared with 0.38% for Loughton Town Council.
4. The Panel is therefore asked to confirm its informal approval.

6. MEMBERSHIP OF THE PANEL

(Assistant to the Chief Executive) To consider what further steps can be taken to fill the vacancy on the Panel.

A member of the Panel cannot also be a member of any of the Parish/Town Councils in the District or a member of a committee or sub-committee of any such Council. In addition a member of the Panel must not be disqualified from being or becoming a member of an authority.

7. DATE OF NEXT MEETING

To agree a date for another meeting, if required.